

**Healthy, Safe, Clean and Green Communities Scrutiny Committee**

**Work Plan – 2017 – 2018**

**Vision: to enhance and improve the wealth profile, well-being and quality of life for the communities of Bolsover District**

**Corporate Aim: Supporting our Communities to be Healthier, Safer, Cleaner and Greener**

<b>Date of Meeting</b>	<b>Items</b>	<b>Lead Officer</b>	<b>Notes</b>
<b>27<sup>th</sup> June 2017</b>	<ul style="list-style-type: none"> <li>• Selection of Scrutiny Review</li> <li>• Prioritising the work plan</li> </ul>		
<b>24<sup>th</sup> July 2017</b> <i>(originally scheduled for 1<sup>st</sup> August 2017)</i>	<ul style="list-style-type: none"> <li>• Quarter 1 – Performance Update.</li> <li>• Approve scope for Environmental Enforcement Review.</li> </ul>	Kath Drury, Information, Engagement and Performance Manager	
<b>19<sup>th</sup> September 2017</b>	<ul style="list-style-type: none"> <li>• Review work: Environmental Enforcement               <ul style="list-style-type: none"> <li>○ Questionnaire for Members</li> <li>○ Benchmarking: develop questions for other authorities – dog fouling, litter, fly tipping</li> </ul> </li> </ul>		<ul style="list-style-type: none"> <li>○ Questionnaire sent to BDC Members, relevant DCC Members and Parish Clerks on 27 September 2017.</li> <li>○ Benchmarking questions developed – telephone research to be carried out by the Chair and Vice Chair</li> <li>○ ‘Hot spot’ site visits planned for 27 October</li> </ul>

<b>17<sup>th</sup> October 2017</b>	<ul style="list-style-type: none"> <li>• Review work: <ul style="list-style-type: none"> <li>○ Dog Warden and Env Health Manager</li> <li>○ Enforcement Powers, Evidential and Public Interest standards</li> <li>○ Findings from surveys and benchmarking, if available</li> </ul> </li> </ul>	Sharon Gillott, Env Health Manager  Kevin Shillitto and Deborah Cartwright, Principal Solicitors  Scrutiny Officer	
<b>14<sup>th</sup> November 2017</b>	<ul style="list-style-type: none"> <li>• Quarter 2 – Performance Update</li>   <li>• Homelessness Briefing</li> </ul>	Kath Drury, Information, Engagement and Performance Manager  Diane Bonsor, Housing Needs Manager	See email sent to DB dated 4/7/2017. LGA report on Council Innovation and learning in Housing our Homeless Households circulated to Members on 10 <sup>th</sup> July 2017.  AB emailed DB 021117 as a reminder. DB preparing a presentation covering the new legislation and a few basic information and data for members. To be provided w/c 061117.
<b>19<sup>th</sup> December 2017</b>	<ul style="list-style-type: none"> <li>• Draft Licensing Policy</li> </ul>	Kevin Shillitto, Principal Solicitor	

<b>30<sup>th</sup> January 2018</b>	<ul style="list-style-type: none"> <li>Preparation for Annual Review of the Community Safety Partnership.</li> </ul>	Scrutiny Officer	Agree set of questions to provide to Housing Enforcement Manager/Community Safety Officer in advance of the next meeting. See 2017 questions as a starting point.
<b>27<sup>th</sup> February 2018</b>	<ul style="list-style-type: none"> <li>Quarter 3 – Performance Update</li> <li>Annual Review of Community Safety Partnership.</li> </ul>	<p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Deborah Whallett, Housing Enforcement Manager &amp; Jo Selby, Community Safety Officer</p>	<b>Do not include any other items on this agenda. Performance first at 9.30 am and then rest of the meeting dedicated to the annual review.</b>
<b>20<sup>th</sup> March 2018</b>	<ul style="list-style-type: none"> <li></li> </ul>		
<b>1<sup>st</sup> May 2018</b>	<ul style="list-style-type: none"> <li>Quarter 4 – Performance Update</li> </ul>	Kath Drury, Information, Engagement and Performance Manager	

Healthy, Safe, Clean and Green Communities Scrutiny Committee Membership (10 Members)

Councillors; - Sandra Peake (Chair), Hilary Gilmour (Vice-Chair), Toni Bennett, Dexter Bullock, Tracey Cannon, Pat Cooper, Clive Moesby, Tom Munro, Ken Walker, Deborah Watson.

Item to include in work plan from Scrutiny Conference  
v.2 13.09.17 LC  
v.3 11.10.17 LC